

Dear Lead Instructor,

Starting January 1, 2006, the Certification Division of the Commission on Fire Prevention and Control (CFPC) will begin to visit and audit all locations at which Live Fire Suppression evaluations are being conducted during formal training in accordance with the requirements of NFPA Standard 1001, 2002 edition. The reason for this audit is to validate that those candidates in Firefighter I and Firefighter II programs are being evaluated in accordance with the Firefighter I and the Firefighter II live fire suppression skill sheets provided by the Certification Division. **The Certification Division's auditor will be required to initial the appropriate box on the candidate's Certification Live Fire Suppression Verification Form which will be presented by you or the candidate to the CFPC auditor on the scheduled fire suppression day.**

This audit also ensures that the Commission's certification process, which has been accredited by the National Board on Fire Service Professional Qualifications (PROBOARD) and International Fire Service Accreditation Congress (IFSAC), is being followed.

It is not the intent of the Certification Division of the CFPC to evaluate your instructional process to the candidates, nor is it to supervise or oversee your instructional activities.

In order for the site visit audit process to run efficiently, the Certification Division respectfully requests to be furnished with the dates, time and location of your live fire suppression activities.

Enclosed for your convenience are copies of the Firefighter I or Firefighter II live fire suppression skill evaluation sheets. You may use these sheets to assist in evaluating the students in your program and to complete the Live Fire Suppression form. The Live Fire Audit checklist is what we will follow when observing your live fire activities during our site visit. We will be happy to share the results of our visit with you at the conclusion of the visit. It is not necessary to return the Live Fire Audit checklist and skill sheets to Certification. You may keep them for your records

If you have any questions or concerns, you may contact me at (860)-627-6363 or the in-state toll free number 1-877-528-3473, ext. 223.

Sincerely,

Ed O'Hurley,
Certification Coordinator

